

## **File Specifications for North Coast Print Solutions**

The following print formats will give optimal results for offset printing.

PDF (Portable Document Format) is an industry standard for the printing industry. When exporting from your program use Press Quality setting (or similar high resolution setting) and turn on trim marks and put 3 mm of bleed on the job. This is so we can cut your job to size and avoid any white around the edge. If your document uses any fonts we might not have these can be embedded but it may be wise to convert all to outlines or curves so we can make adjustments to your file if needed. eg colour changes.

We can also print from Corel Draw, Adobe Illustrator, Adobe Indesign. All files supplied should be in CMYK colour space and have fonts converted to outlines or curves. Document need to be set up with 3 mm of bleed and all links eg. images and illustrations and need to be embedded or supplied as well as the file. You can also supply fonts (We use windows at NCPS and some Mac fonts will not be used in which case they can be converted to outlines/curves).

Generic files formats such as EPS, TIFF and JPEG's are also accepted. These need to have 3mm of bleed all the way round. Example- A document set to be trimmed to A4 (297x210mm) should be set to 303x216mm. TIFF and JPEG need to be saved at 300 dpi.

Photoshop (same as above).

**The following files can give unexpected results for offset printing.**

We can print from word and publisher but these files are not specific design software and results vary. You can print to a PDF from these programs and we suggest thats what you supply us as we will charge to convert the file to use it in our work flow.

Files not supplied to above specs will incur an artwork charge to ready your files for our workflow. These are charged at \$88 an hour.